
**MINUTES OF THE MEETING OF THE PREMISES / PERSONAL LICENCES SUB-COMMITTEE,
HELD ON MONDAY, 29TH JANUARY, 2024 AT 10.00 AM
IN THE COMMITTEE ROOM - TOWN HALL, STATION ROAD, CLACTON-ON-SEA,
CO15 1SE**

Present:	Councillors A Cossens, Kotz, Smith and Wiggins (Standby)
Also in attendance:	Gary Burke (Senior Licensing Officer – Essex Police)
In Attendance:	Linda Trembath (Head of Legal Services & Deputy Monitoring Officer), Michael Cook (Licensing Manager), Bethany Jones (Committee Services Officer) and Emma King (Licensing Officer)

21. CHAIRMAN FOR THE MEETING

It was moved by Councillor Smith, seconded by Councillor A Cossens and:

RESOLVED that – Councillor Kotz be elected as Chairman for the meeting.

22. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

There were no apologies for absence, or substitutions.

23. MINUTES OF THE PREVIOUS MEETINGS

It was agreed and **RESOLVED** that the minutes of the meetings held on Monday, 13 November 2023, Friday, 17 November 2023 and Friday, 24 November 2023 be approved as a correct record and signed by the Chairman.

24. DECLARATIONS OF INTEREST

There were no declarations of interest on this occasion.

25. EXCLUSION OF PRESS AND PUBLIC

It was moved by Councillor A Cossens, seconded by Councillor Smith and:-

RESOLVED that under Regulation 14 of the Licensing Act 2003 (Hearings) Regulations 2005 the public be excluded from the meeting for the items of business to be considered below on the grounds that the public interest in doing so outweighs the public interest in that part of the hearing taking place in public. For the purposes of this decisions, a party and any person assisting or representing a party shall not be treated as a member of the public.

26. REPORT OF ASSISTANT DIRECTOR (GOVERNANCE & LEGAL) - A.1 - APPLICATION FOR THE GRANT OF PERSONAL LICENCE

It was **RESOLVED** that the Personal Licence grant application submitted by the applicant be refused.

27. EXEMPT MINUTES OF THE PREVIOUS MEETINGS

It was agreed and **RESOLVED** that the Exempt Minutes of the meetings of the Sub-Committee, held on, Monday, 13 November 2023 and Friday, 24 November 2023, be approved as a correct record and be signed by the Chairman.

The meeting was declared closed at 10.54 am

Chairman